



MEMORANDUM

To: CDP Regional Directors, Democratic County Central Committees, and Chartered Clubs and Organizations (CCOs)
From: Clark Lee, CDP Political Director
CC: Eric C. Bauman, CDP Chair, and CDP Statewide Officers
Date: October 24, 2017
Re: 2018 Endorsement Process – Document Submission Deadline Extension: Potential Club Representative Submission Form and the Potential Club Representative Submission List for Democratic Clubs and Organizations Chartered By Chartering Authorities in Wildfire-Affected Areas

California Democratic Party (CDP) Chair Eric C. Bauman and the CDP Statewide Officers, with the advice of CDP Rules Committee Lead Chair Garry S. Shay and CDP Parliamentarian Coby King, have extended the 2018 CDP Pre-Endorsing Conference-related deadline pertaining to Chartered Clubs and Organizations (CCOs) submitting potential Club Representative-related documents to the appropriate CDP Regional Directors and the CCOs' respective Chartering Authorities (Democratic County Central Committees) for those CCOs chartered by the Chartering Authorities in those nine (9) counties where the Governor has declared a state of emergency due to the wildfires.

Background – Current Deadline – November 2, 2017

The current deadline for all CCOs to submit the following two Club Representative-related documents to the appropriate CDP Regional Directors and the CCOs' respective Chartering Authorities is November 2, 2017:

- [Potential Club Representatives Submission Form](#)
- [Potential Club Representatives Submission List](#)
- **Note:** The templates of these two documents, along other CDP endorsement-related documents, are accessible on the CDP Endorsements webpage at www.cadem.org/endorsements

This original deadline remains unchanged for CCOs outside of the affected wildfire areas indicated below.

Deadline Extension for Those CCOs in Affected Wildfire Areas – November 20, 2017

The deadline for CCOs to submit the above-mentioned two documents (the Potential Club Representatives Submission Form and the Potential Club Representatives Submission List) for participation in the CDP Pre-Endorsing Conferences has been extended from November 2, 2017, to November 20, 2017, for the CCOs chartered by the Chartering Authorities (Democratic County Central Committees) of those nine (9) counties where the Governor has declared a state of emergency due to the wildfires. Those counties include:

1. Butte
2. Lake
3. Mendocino
4. Napa
5. Nevada
6. Orange
7. Solano
8. Sonoma
9. Yuba

The deadline to submit Club Representative-related documents was set administratively by the CDP to reasonably implement the CDP By-Laws prescribed deadlines. Thus, on administrative deadlines, the CDP Chair may order relief due to natural disasters or other emergencies, as long as that relief is properly noticed.

In this instance, CDP Chair Bauman and the CDP Statewide Officers have voted unanimously to grant extension to those CCOs affected by the wildfires as noted in this memo. This marks the first time that the CDP has extended such deadline.

Additional Notes

This particular deadline extension applies only to those CCOs chartered by the County Democratic Central Committees of those nine (9) counties noted above. This deadline extension does not apply to any other CCOs. Hence, *the regular deadline of November 2, 2017 to submit Potential Club Representatives Submission Form and the Potential Club Representatives Submission List remains unchanged to all CCOs outside of those nine (9) counties.*

Lastly, all other deadlines pertaining to the CDP endorsement process as originally set are still in effect.

If there are any questions, please feel free to reach clark@cadem.org.

Note: The CDP By-Laws supersede any distributed information regarding the CDP Endorsement Process. A current copy can be found at www.cadem.org.